

## **HCCA JOB DESCRIPTION ASSOCIATE ARTISTIC DIRECTOR**

Huntsville Community Chorus is seeking a musician to fill the part-time role of Associate Artistic Director. The successful candidate will be able to demonstrate strong leadership and organization skills with the ability to plan and execute quality repertoire for adult singers. The position is that of an independent professional contractor and not as an employee of HCCA.

### **Duties**

The Associate AD shall assist the Artistic Director in the various responsibilities of guiding the artistic development of HCCA, with particular focus upon leadership of the HCC Symphonic Chorus and the HCC Chamber Chorale, and with other HCCA tasks as needed and assigned.

These responsibilities include assisting with—

- Overall direction and guidance, including season themes and major projects
- Auditions and interviews
- Rehearsals and sectionals
- Conducting rehearsals and concerts
- Working with accompanists and soloists
- Music selection
- Calendaring
- Communication with singers regarding schedule
- Participation with marketing and program preparation
- Other duties as assigned

### **Period of Performance**

Work duties will be ongoing during the entire calendar year, although they are heaviest during the concert season, usually July through May.

### **Compensation**

Compensation is determined according to the bylaws and standing rules of HCCA.

### **Reporting**

The Associate AD will report to the Artistic Director regarding artistic matters, and to the HCCA President regarding organizational matters.

### **Skills**

- At least a Master of Music, preferably in choral conducting, or professional equivalent
- At least 3 years' experience conducting high school, college, adult community or church choirs
- Proficiency as a choral conductor
- Understanding of vocal technique
- Ability to provide educational content for chorus members and audiences
- Strong communication, planning, organizational, and management skills

Please send cover letter and resume to [info@thechorus.org](mailto:info@thechorus.org) or to Huntsville Community Chorus Association, 1300 Meridian St. N / Suite 4, Huntsville, Alabama 35801. If you have questions, feel free to contact HCCA Board President Jeff Wilson ([jeff@thechorus.org](mailto:jeff@thechorus.org)).